

## Forensic Interviewer

### Supervisory Responsibilities: Forensic Interviewers

#### Essential Duties and Responsibilities

- Conducts forensic interviews per protocol established by Prosecuting Attorneys Association of Michigan, following NCA guidelines and State of Michigan protocols.
- Ensures timely and accurate reports for partner agencies and grants.
- Participates in peer review opportunities, ensuring consistency and best practices.
- Participates in monthly team case meetings and weekly clinical team meetings.
- Responds to subpoenas and provides fact or expert testimony in court as required.

#### Educational Requirements and Qualifications

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Bachelor's degree in a Human Services-related field.
- Minimum two years' experience working with children from a variety of backgrounds in direct service capacity.
- Ability to be trained in Prosecuting Attorneys Association of Michigan (PAAM) interview protocols.
- Demonstrated ability to adapt approach and environment to meet the unique needs of interviewee.
- Ability to relate to children and adults of all ages, races, ethnicities, and socio-economic backgrounds; professionals across multiple disciplines; and individuals in crisis situations.
- Comfortable with technology, including computer for report writing and video recording equipment; confidence in being videorecorded and frequently peer reviewed.

#### Preferred Qualifications:

- Prior interview protocol training and experience.
- Bi-lingual fluency in Spanish and English.