

Prevention Program Educator (TWO OPEN POSITIONS)

Organization Summary

Children's Advocacy Center of Kent County works to assess and support child victims of suspected sexual assault and educate the community to prevent those assaults. Since 1993, the Center has been the primary provider of all services needed to investigate, help children heal from, and prevent child sexual abuse in Kent County. Through a multidisciplinary-team approach, our core staff works with on- and offsite partners in mental health, children's protective services, law enforcement, and medical examiners. Our core staff is committed to our clients and our team, ensuring this trauma-rich environment is also a place of hope, self-care, and collaboration. We seek candidates who reflect the rich diversity of Kent County and join us in our commitment to our clients and our team.

Position Summary

This position provides body safety education for elementary-age students utilizing the Kids Have Rights (KHR) curriculum, the trademarked prevention program of the Children's Advocacy Center of Kent County.

These two non-exempt positions are part-time, with hours generally worked between 8:00 a.m. and 4:00 p.m. between late August and early May (total of 36 weeks per year), with breaks following the school schedule. Work is completed in elementary schools around Kent County or virtually, from the Children's Advocacy Center of Kent County's offices in Grand Rapids.

Position 1 – 16-20 hours per week; Position 2 – 26-30 hours per week

- Delivers the Kids Have Rights curriculum in a professional and positive manner to students in elementary-age classrooms, effectively interacting with students, staff, and caregivers, addressing concerns as needed
- Supports students making a disclosure and complies with all State of Michigan mandated reporter laws
- Collects and submits timely, accurate, and complete records of student demographics
- Ability to stand for long periods of time in a classroom setting, ability to speak in a clear and understandable manner to a classroom of students, light lifting of up to 35 pounds
- Valid driver's license and reliable automobile required, regular driving around Kent County; mileage reimbursement
- Potential for a trauma-rich environment where children may be in crisis situations
- Pay range \$15.90-22.00 per hour; paid training, time off (based on school schedule), personal, and sick time

Required Skills

- High school diploma or equivalent
- Minimum 1 year relevant experience working with children, as gained through direct work in schools, voluntary work, church, daycare, or summer camp setting
- Ability to build rapport with children of all ages, races, ethnicities, and socio-economic backgrounds
- Ability to provide support for children making a disclosure and file required reporting paperwork
- Basic computer knowledge for purpose of documentation and reporting
- Satisfactory completion of all required background screenings and clearances

Preferred Skills

- Two or more years' college experience in education or social work fields
- Candidates reflecting the rich diversity of our clients are encouraged to apply
- Bilingual, English and Spanish fluency

Application Process

- **No phone calls please**
- Send cover letter and resume **with relevant work experience and preferred number of weekly hours** to Rebekah McDowell by email (rmcdowell@cac-kent.org) or USPS (Children's Advocacy Center of Kent County * 2855 Michigan St. NE Grand Rapids MI 49506).
- Training begins the week of August 15, 2022

